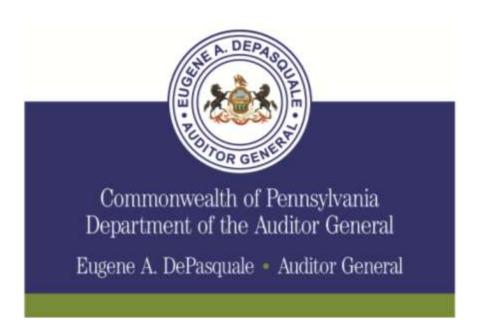
## AMENDED FINANCIAL REPORT

## Armstrong County Children and Youth Agency

For the Period July 1, 2008 to June 30, 2009

October 2014





Commonwealth of Pennsylvania Department of the Auditor General Harrisburg, PA 17120-0018 Facebook: Pennsylvania Auditor General Twitter: @PAAuditorGen

### EUGENE A. DEPASQUALE AUDITOR GENERAL

The Commissioners of Armstrong County Armstrong County Courthouse 450 East Market Street, Suite 200 Kittanning, PA 16201-1409

## **Dear Commissioners:**

We have examined the submitted fiscal forms CY-370, CY-370A, and CY-348, and the related financial records of the Armstrong County Children and Youth Agency for the purpose of ascertaining and certifying the actual Commonwealth expenditures incurred on behalf of children resident within the County for the period July 1, 2008 to June 30, 2009, pursuant to authority derived from Act 148 of July 9, 1976, (P.L. 846, No. 148), as amended, 62 P.S. § 704.1(a)(4). The scope of our engagement was limited to the aforementioned fiscal forms included in the Act 148 Invoice Package for the fiscal year ended June 30, 2009, as certified by the County Officials, and submitted to the Department of Public Welfare (DPW).

Preparation of these submitted fiscal forms and compliance with children, youth, and families regulations are the responsibility of the Armstrong County Children and Youth Agency management. Our engagement included testing of the County Children and Youth Agency's records and other procedures we considered necessary to enable us to ascertain and certify the financial information included on the attached amended fiscal forms and to determine the County's compliance with certain provisions of 55 Pa. Code, Part V. Children, Youth, and Families Manual, Subpart C, Chapters 3140 and 3170 (55 Pa. Code § 3140.1 *et seq.* and § 3170.1 *et seq.*). We believe that our engagement provides a reasonable basis for the certification of the amended financial reports.

The results of the procedures performed during this engagement include 4 adjustments to the Armstrong County Children and Youth Agency's submitted fiscal forms, as presented on page 7. We determined that, based upon the state participation rates, the \$7,233 decrease in Non-Reimbursable Expenditures and the \$178 decrease in Revenue resulted in a net amount of \$4,482 due to the County.

This report is being forwarded to the Department of Public Welfare, Bureau of Financial Operations, and the Office of Children, Youth, and Families. You will be notified by the Department of Public Welfare of any impact from the results of our engagement. At that time, you will be afforded the opportunity to appeal the results, in accordance with 1 PA Code 31.1 *et seq.* 

We appreciate the cooperation, assistance, and courtesy granted our representatives by your officials and the staff of the Armstrong County Children and Youth Agency.

Sincerely,

Eugene A. DePasquale

Eugraf: O-Pagur

**Auditor General** 

October 1, 2014

## **CONTENTS**

Pag	ge
ackground	1
inancial Reports	
Amended Computation of Final Net State Share	2
Amended CY-348 - Fiscal Summary	3
Amended CY-370A - Revenue Report	4
Amended CY-370 - Expenditure Report.	5
Amended Summary of Expense and Expense Adjustments	6
Adjustment Schedule	7
Report Distribution List	8

## **BACKGROUND**

The Department of the Auditor General is responsible for reviewing the submitted cost and revenue reports of the 67 County Children and Youth Agencies to determine proper reporting and utilization of funds according to program regulations and guidelines under the Public Welfare Code (62 P.S. § 704.1(a)(4)). The annual state Act 148 allocations are used by the Counties to administer social services for the children and youth that reside within the Commonwealth of Pennsylvania, whose stated goal is "to ensure, for each child in this Commonwealth, a permanent, legally assured family which protects the child from abuse and neglect." The Children and Youth Social Services Program is County-Administered and State-Supervised by the Department of Public Welfare (DPW) and thus, they are jointly responsible for achieving the Commonwealth's goal.

In accordance with the Public Welfare Code (62 P. S. § 703), the DPW is responsible for making and enforcing all rules and regulations necessary and appropriate to the proper accomplishment of the child welfare duties and functions vested by law in the county institution districts or their successors. Title 55 Pa. Code, Part V. Children, Youth, and Families Manual, Subpart C, outlines the rules and regulations relative to the County Administration of the Children and Youth Social Service Programs. Specifically, in compliance with 55 Pa. Code § 3140.31, the Counties must report their actual expenditures incurred for the provision of children and youth social services on a quarterly basis to the DPW through the Act 148 Invoice package. The expenditures reported in the Act 148 Invoice package refers to all costs for dependent and delinquent children and youth services funded or administered by the DPW.

As part of our engagement, we reviewed three fiscal forms included in the Act 148 Invoice package, the CY-370 Expenditure Report, the CY-370A Revenue Report, and the CY-348 Fiscal Summary. Specifically, we reviewed the final, 4<sup>th</sup> Quarter fiscal forms submitted to the DPW, along with the County Children and Youth Agency's related financial records and supporting documentation, to determine if the County Children and Youth Agency's actual, cumulative expenditures and revenues were properly reported to the DPW for the respective fiscal year (FY). The variances identified between the reported and actual costs and revenues required adjustments to these fiscal forms, and thus, the Amended CY-370 Expenditure Report, the Amended CY-370A Revenue Report, and the Amended CY-348 Fiscal Summary included in this report reflect the County Children and Youth Agency's revised costs and revenues and the impact on the Net State Share.

## ARMSTRONG COUNTY CHILDREN AND YOUTH AGENCY FOR THE PERIOD JULY 1, 2008 TO JUNE 30, 2009 AMENDED

## COMPUTATION OF FINAL NET STATE SHARE

Approved State Allocation <sup>1</sup>				\$	2,211,198
Supplemental Act 148				_	
Total State Allocation					2,211,198
State Share (CY348) <sup>2</sup>	\$		2,013,495		
Less: Major Service Category Adjustment	-		0	_	
Net State Share				\$	2,013,495
Less: Expenditures in Excess of the Approved State Al	llocati	ion		_	0
Final Net State Share Payable <sup>3</sup>				\$	2,013,495
Actual Act 148 Revenues Received <sup>4</sup>				_	2,009,013
Net Amount Due County/(State) <sup>5</sup>				\$_	4,482

<sup>&</sup>lt;sup>1</sup> Approved State Allocation is the amount of Act 148 State Funds that were budgeted for the County.

<sup>&</sup>lt;sup>2</sup> State Share (CY348) is the total amount of County expenditures that are eligible for reimbursement from Act 148 Funds after audit adjustments are considered.

<sup>&</sup>lt;sup>3</sup> Final Net Share Payable is the net amount of reimbursable expenditures from Act 148 funds after audit adjustments are considered.

<sup>&</sup>lt;sup>4</sup> Actual Act 148 Revenues Received is the amount of Act 148 funds the county received.

<sup>&</sup>lt;sup>5</sup> Net Amount Due the County/(State) is the variance between the amount of Act 148 funds the county received and the Final Net State Share Payable to the county.

# ARMSTRONG COUNTY CHILDREN AND YOUTH AGENCY FOR THE PERIOD JULY 1, 2008 TO JUNE 36, 2009 AMENDED CY348 FISCAL SUMMARY

CRAND   PROGRAM   TITLE	NYF XX  0 0 0  264,459 60,853  0 0 0  0 0 0  0 0 0  0 0 0  0 0 0  0 0 0  0 0 0  0 0 0  0 0 0  1264,459 60,853	TTT.E   OTHER		MEDICAL ASSISTANCE  0 0 0 1,402 0 1,402	NET TOTAL 32,537 44,182 2,213,059 259,589 29,990 2,579,357 2,879,357 28,278	STATE ACT 148 32,537 39,763 1,770,447 155,753 14,995 2,013,495 66,253 66,253	LOCAL SHARE  0 4,419 442,612 103,836 14,995 565,862 565,862 44,169 44,169 638,309
TOTAL INCOME IV-E  NDITURES  37,940 300 5,103 51,320 0 7,138 34,75,486 207,925 540,013 305,773 6,846 37,936 0 7,138 305,773 6,846 37,936 0 0 7,138 305,773 S0,275 S0,275 Id Welfare I 5,680 INCOME I 10,422 I 5,013,495 IV-E Children I 16,382 I 7013,495 I 7				ASSISTANCE  0 0 0 1,402  1,402	TOTAL 32,537 44,182 2,213,059 259,589 29,990 2,579,357 28,278	ACT 148 32,537 32,537 1,770,447 155,753 14,995 2,013,495 66,253	SHARE    4,419
National State   15,680   16,382   16				1,402 0 0 0 0 0 1,402 1,402	32.537 44.182 2.213.059 259.589 29.990 2.579,357 28.278	32.537 32.537 1,770,447 155,753 14,995 2,013,495 66,253	442,612 103,836 14,995 565,862 565,862 28,278 638,309
37.940   300   5.103     51.320   0   7.138     51.320   0   7.138     3.475,486   207,925   540,013     29.990   0   0     29.990   0   0     29.990   0   0     10.422   0                   SYPENDITURES   28.278   0                     Auge,209   215,071   590,190     SO,275   2.013,495   2.013,495     ATION   2.211,198   3.473,446   3.7936     SO,211,198   3.475,486   2.0792     SO,211,198   3.475,486   2.103,495     SO,211,198   3.475,486   3.475,486   3.7,436     SO,211,198   3.475,486   3.7,436     SO,190   3.475,486   3.7,486     SO,190   3.475,486     SO,1				1,402	32,537 44,182 2,213,059 29,990 2,579,357 110,422 28,278	32,537 39,763 1,770,447 155,753 14,995 2,013,495 66,253 66,253	4,419 442,612 103,836 14,995 565,862 44,169 28,278
1,320				1,402	25,213,059 259,589 29,990 2,579,357 110,422 28,278	39,763 1,770,447 15,753 14,995 2,013,495 66,253 66,253	4,419 442,612 103,836 14,995 565,862 44,169 28,278
3,475,486   207,925   540,013     3,475,486   207,925   540,013     3,900,509   215,071   590,190     5,900   0   0     5,900   0   0     5,900   0   0     5,900   0   0     5,900   0   0     5,900,509   0   0   0     5,000,509   0   0   0     5,000,509   0   0   0     5,000,509   0   0   0     5,000,509   0   0     5,000,509   0   0     5,000,509   0   0     5,000,509   0   0     5,000,509   0   0     5,000,509   0   0     5,000,509   0				1,402	2,213,059 259,589 29,990 2,579,357 110,422 28,278	1,770,447 15,753 14,995 2,013,495 66,253 66,253	442,612 103,836 14,995 565,862 44,169 28,278
305,773				1,402	259,589 29,990 2,579,357 110,422 28,278	155,753 14,995 2,013,495 66,233 66,233	103,836 14,995 565,862 44,169 28,278 638,309
29,990   0   0   0				1,402	29,990 2,579,357 110,422 28,278	14,995 2,013,495 66,233 66,233 2,079,748	14,995 565,862 44,169 28,278 638,309
STATE EXPEND.   3,900,509   215,071   590,190   STATE   STAT				1,402	2,579,357 110,422 28,278 2,718,057	66,253	\$65,862 44,169 28,278 638,309
STS				1,402	28,278	66,253	44,169
110,422   0				1,402		3,0	28,278
A				1,402			28,278
ATION 4,039,209 215,071 590,190 20,275 50,27			0	1,402	2,718,057	2,079,748	638,309
Lean Sean Sean Sean Sean Sean Sean Sean S	264,459 60,853						
len 2							
7, 7, 7, 7, 7, 7, 7, 7, 7, 7, 7, 7, 7, 7							
2,7							
ШШ							
Ц							
16. ADJUSTED STATE SHARE (lower of 14 or 15) 2,013,495							
AMENDED STATE SHARE (ACT 148) 2,013,495 ACT 148 AMOUNT AS 2,009,013							
ADIUSTMENT TO STATE SHARE 4.482							

Total Subsidies

Subsidized Permanent Legal Custodianship SPLC

# ARMSTRONG COUNTY CHILDREN AND YOUTH AGENCY FOR THE PERIOD JULY 1, 2008 TO JUNE 30, 2009 AMENDED CY370A REVENUE REPORT

## ARMSTRONG COUNTY CHILDREN AND YOUTH AGENCY FOR THE PERIOD JULY 1, 2008 TO JUNE 30, 2009 AMENDED CY370 EXPENDITURE REPORT

MAJOR SERVICE CATEGORIES 8. COST CENTEDS			Tao and and	THE PROPERTY OF THE PROPERTY O			_					
W COST CENTERS	-	2	3	4	5	9	7	∞	6	10	11	12
	WAGES	EMDIOVEE			DIDCHASED	EIVED	TOTAL	Children	Children	Non-	Non-Reim	Program Income
IN-HOME	SALARIES	BENEFITS	SUBSIDIES	OPERATING	SERVICES	ASSETS	EXPENDITURES	(by county)	(Purchased)	Non PS\Sub.	Subsidies	Reimbursable
1-A ADOPTION SERVICE	21,722	8,565		7,573	0	81	37,941	9	0	1	0	0
	0	0	314,174	0		0	314,174	42	42	0	0	0
1-C COUNSELING - DEPENDENT	0	0		0	20,959	0	20,959	0	13	0	0	0
	0	0		0	217,066	0	217,066	0	35	0	0	0
1-E DAY CARE	0	0		0		0	0	0	0	0	0	0
1-F DAY TREATMENT - DEPENDENT	15,941	7,193		5,345	=	09	147,272	24	24	9	0	0
1-G DAY TREATMENT - DELINQUENT	0	0		0	1,691	0	1,691	0	1	0	0	0
1-H HOMEMAKER SERVICE	0	0		0	0	0	0	0	0	0	0	0
1-I INTAKE & REFERRAL	88,566	38,023		10,089	0	83	136,761	918	0	0	0	0
1-J LIFE SKILLS - DEPENDENT	0	0		0	0	0	0	0	0	0	0	0
1-K LIFE SKILLS - DELINQUENT	0	0		0	0	0	0	0	0	0	0	0
1-L PROTECTIVE SERVICE - CHILD ABUSE	90,198	28,797		21,598	90,929	1,339	232,861	153	19	17	0	0
1-M PROTECTIVE SERVICE - GENERAL	235,640	84.267		65,020	351,558	6,645	743,130	718	105	113	0	0
1-N SERVICE PLANNING	137,119	51,565		24,377	6,457	3,194	222,712	241	30	59	0	0
1-0 JUVENILE ACT PROCEEDINGS - DEPENDENT				0		0	17,130	96	96	0	0	0
1-P JUVENILE ACT PROCEEDINGS - DELINQUENT				0	0		0	0	0	0	0	0
1-0 SUBTOTAL IN-HOME	589.186	218,410	314,174	134,002	824.523	11.402	2.091.697			196	0	0
							-	Number of Children receiving only NON-PURCHASED IN-Home Services	TIRCHASED IN	·Home Services		918
	WACEC							DAVE	Childma	Non	Non Daim	Drown Incom
COMMUNITY BASED	AND	EMPLOYEE			PURCHASED	FIXED	TOTAL	OF	Served	Reimbursable	Purchased Serv/	related to all Non-
PLACEMENT	SALARIES	BENEFITS	SUBSIDIES	OPERATING	SERVICES	ASSETS	EXPENDITURES	CARE	(Purchased)	Non PS\Sub.	Subsidies	Reimbursable
2-A ALTERNATIVE TREATMENT - DEPENDENT	0	0	0	0	0	0	0	0	0	0	0	0
2-B ALTERNATIVE TREATMENT - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
2-C COMMUNITY RESIDENTIAL - DEPENDENT	40,259	17,169	0	20,297	376,402	3,913	458,040	3,046	22	10	0	0
2-D COMMUNITY RESIDENTIAL - DELINQUENT	0	0	0	0	245,214	0	245,214	2,229	14	0	0	0
2-E EMERGENCY SHELTER - DEPENDENT	11,925	5,069	0	3,250	25,974	37	46,255	898	26	-	0	0
2-F EMERGENCY SHELTER - DELINQUENT	0	0	0	0	5,066	0	2,066	57	3	0	0	0
2-G FOSTER FAMILY - DEPENDENT	95,353	32,596	25,655	55,979	296,281	2,866	508,730	13,735	44	26	0	0
2-H FOSTER FAMILY - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
2-1 SUP. INDEPENDENT LIVING - DEPENDENT	6,255	2,342	4,547	1,715	156,306	158	171,323	701	15	1	0	0
2-J SUP. INDEPENDENT LIVING - DELINQUENT	0		0	0		0	55,785	268	4	0	0	0
2-K SUBTOTAL CBP	153,792	57,176	30,202	81,241	1,161,028	6,974	1,490,413	21,204	128	38	0	0
	WAGES						!	DAYS	Children	Non	Non-Reim	Non-Reim
INSTITUTIONAL	AND	EMPLOYEE		CIVILLY GLICE	PURCHASED	FIXED	TOTAL	OF GARE	Served	Kembursable	Purchased Serv/	Program
2 A HIVENIUE DETENTION SERVICE	SALAKIES	BENEFIIS	SUBSIDIES	OPEKAIING	SEKVICES 12 860	ASSEIS	EXPENDITURES 12 850	CAKE	(Purchased)	Non PS/Sub.		Income
3 B DESIDENTIAL SERVICE	307	0 000 0	0	1 256		135	11,300	60	0	0 -	0	0
3-C REC SERVICE - DELINOTENT REVOKED	0	076,7		0.2,1		0	00,111	0	0	- 0	0	0
3-D SECTIBERS SERVICE EXCEPTION		0	0			0	0	0	0		0	0
3-E VDC/VFC (NON-SCHRE)-Institutional	0	0	0			0	0	0	0		0	0
3-F YDC SECURE	0	0	0	0	110,422	0	110.422	274		0	0	0
3-G SUBTOTAL INSTITUTIONAL	7.425	2.920	0	1,256		135	135,018	339	7		0	0
				í								
4 ADMINISTRATION	122,634	53,045	0	144,575	0	1,827	322,081			28,043	0	0
5 TOTAL EXPENDITURES	873.037	331.551	344.376	361.074	2.108.833	20,338	4.039,209			28.278	0	0
-		County ]	County Indirect Costs = \$									

## ARMSTRONG COUNTY CHILDREN AND YOUTH AGENCY FOR THE PERIOD JULY 1, 2008 TO JUNE 30, 2009 AMENDED

## SUMMARY OF EXPENSE AND EXPENSE ADJUSTMENTS

COST CEN	TER ITEMS		AS REPORTED PER CY370		INCREASE (DECREASE)	,	AS AMENDED PER CY370
Adoption Service		\$	37,941	\$	0	\$	37,941
Adoption Assistance		_	314,174	-	0	_	314,174
Counseling			238,025		0		238,025
Day Care			0		0		0
Day Treatment			148,963		0		148,963
Homemaker Service			0		0		0
Intake and Referral			136,761		0		136,761
Life Skill			0		0		0
Protective Service - Child	Abuse		232,861		0		232,861
Protective Service - Gene	ral		743,130		0		743,130
Service Planning			222,712		0		222,712
Juvenile Act Proceedings			17,130		0		17,130
Alternative Treatment			0		0		0
Community Residential			703,254		0		703,254
Emergency Shelter			51,321		0		51,321
Foster Family			508,730		0		508,730
Supervised Independent I	Living		227,108		0		227,108
Juvenile Detention Service			12,860		0		12,860
Residential Service			11,736		0		11,736
Secure Residential Service	e (Except YDC)		0		0		0
YDC/YFC (Non-Secure)			0		0		0
YDC Secure			110,422		0		110,422
Administration			322,081		0		322,081
	Combined Total Expense		4,039,209	-	0	_	4,039,209
	Less Non-reimbursables	_	35,511		(7,233)	_	28,278
	Total Net Expense	\$_	4,003,698	\$	7,233	\$_	4,010,931
OBJECTS OF	EXPENDITURE		AS REPORTED PER CY370		INCREASE (DECREASE)	,	AS AMENDED PER CY370
Wages and Salaries Employee Benefits		\$	873,037 331,551	\$	0 0	\$	873,037 331,551
Subsidies			344,376		0		344,376
Operating			361,074		0		361,074
Purchased Services			2,108,833		0		2,108,833
Fixed Assets		_	20,338		0	_	20,338
	Combined Total Expense		4,039,209		0		4,039,209
	Less Non-Reimbursables	_	35,511	•	(7,233)		28,278
	Total Net Expense	\$_	4,003,698	\$	7,233	\$_	4,010,931

## ARMSTRONG COUNTY CHILDREN AND YOUTH AGENCY FOR THE PERIOD JULY 1, 2008 TO JUNE 30, 2009 ADJUSTMENT SCHEDULE

		1		T			
REPORT	REFEI	RENCE	ADI		A C DEDODEED	BYCDE AGE/	A D.H.IGTED
SCHEDULE	LIME	COLUMN	ADJ. NO.	EXPLANATION OF ADJUSTMENTS	AS REPORTED OR ADJUSTED	INCREASE/ (DECREASE)	ADJUSTED TOTAL
SCHEDULE	LINE	COLUMIN	NO.	CY-370 Adjustment	OKADJOSTED	(DECKEASE)	TOTAL
				OT 570 Fidgustrian			
CY-370	4	10	1	Administration - Non-Reimbursable Non PS/Sub.	\$ 35,276	\$ (7,233)	\$ 28,043
				To decrease Non-Reimbursable Expenditures			
				within Administration by \$7,233 to reflect the			
				correct amount of indirect costs that exceeded			
				the 2 percent cost limitation.			
				Title 55 PA Code, Chapter 3170.60 OCYF Bulletin 00-95-12			
				CY-370A Adjustment			
				<b>,</b>			
CY-370A	2-G	3	2	Foster Family - Dependent - Title IV-E - Maint.	\$ 36,070	\$ (178)	\$ 35,892
				To decrease Federal Title IV-E revenue \$178 to			
				include (\$17) due to a change in the FFP rate and			
				a (\$161) adjustment made in the state accounting			
				system.			
				Title 55 PA Code, Chapter 3170.95(a)(b)			
				CY-348 Adjustments			
				2 2 2 10 1 2 2 3			
CY-348	12	A	3	Total Title IV-D Collections	\$ 81,911	\$ (819)	\$ 81,092
				To decrease Total Title IV-D Collections \$819			
				to properly report the total amount received.			
				to properly report the total amount received.			
				Title 55 PA Code, Chapter 3170.95(a)(b)			
CY-348	13	A	4	Title IV-D Collections for IV-E Eligible Children	\$ 17,345	\$ (963)	\$ 16,382
				To decrease Title IV-D Collections for IV-E			
				Eligible Children \$963 to properly report the total			
				amount received.			
				Title 55 DA Code Chapter 2170 05(c)(b)			
				Title 55 PA Code, Chapter 3170.95(a)(b)			

## ARMSTRONG COUNTY CHILDREN AND YOUTH AGENCY REPORT DISTRIBUTION LIST

This report was original distributed to the following:

The Honorable Tom Corbett The Commissioners of Armstrong County

Governor

Commonwealth of Pennsylvania Mr. Dennis Demangone

Administrator

Ms. Gloria Gilligan Armstrong County Children & Youth Agency

Acting Bureau Director
Bureau of Budget and Fiscal Support
Ms. Myra Miller

Office of Children, Youth and Families Controller

Department of Public Welfare Armstrong County

Armstrong Count

Ms. Stephanie Weigle
Division Director
Division of Administration

Ms. Linda Swick
Audit Specialist
Audit Resolution Section

Bureau of Budget and Fiscal Support

Office of Children, Youth and Families

Division of Audit and Review

Bureau of Financial Operations

Department of Public Welfare Department of Public Welfare

Ms. Kelly Leighty Mr. Michael Burns
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This report is a matter of public record and is available online at <a href="www.auditorgen.state.pa.us">www.auditorgen.state.pa.us</a>. Media questions about the report can be directed to the Pennsylvania Department of the Auditor General, Office of Communications, 231 Finance Building, Harrisburg, PA 17120; via email to: news@auditorgen.state.pa.us.