

# AMENDED FISCAL REPORTS

## For Fiscal Years:

July 1, 2017 to June 30, 2018

July 1, 2018 to June 30, 2019

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# Chester County Children and Youth Agency

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December 2020



Commonwealth of Pennsylvania  
Department of the Auditor General

Eugene A. DePasquale • Auditor General



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EUGENE A. DePASQUALE  
AUDITOR GENERAL

Independent Auditor's Report

The Commissioners of Chester County  
Commissioners' Office  
313 W. Market Street, Suite 6202  
West Chester, PA 19380-0991

Dear Commissioners:

We have fulfilled the requirements pursuant to authority derived from Act 148 of 1976, as amended, (62 P.S. § 704.1(a)(4)) for the submitted CY-370 Expenditure Report, the CY-370A Revenue Report, and the CY-348 Fiscal Summary, hereinafter referred to as the submitted fiscal reports, and the related financial records of the Chester County Children and Youth Agency (agency), legally known as Chester County Department of Children, Youth and Families, for the purpose of ascertaining and certifying the actual Commonwealth expenditures incurred on behalf of children residing within the County for the fiscal years July 1, 2017 to June 30, 2018 and July 1, 2018 to June 30, 2019. The scope of our engagement was limited to the fiscal reports submitted to the Department of Human Services (DHS) as part of the Act 148 Invoice Packages for the fiscal years ended June 30, 2018 and June 30, 2019.

Preparation of the submitted fiscal reports, and compliance with children, youth, and families regulations, are the responsibility of agency management. Our engagement procedures included a review of selected agency records, and other procedures we deemed necessary, to enable us to ascertain and certify the actual Commonwealth expenditures incurred on behalf of children residing within the County and to determine the County's compliance with certain provisions of 55 Pa. Code, Part V. Children, Youth, and Families Manual, Subpart C, Chapters 3140 and 3170 (55 Pa. Code §§ 3140.1 *et seq.* and 3170.1 *et seq.*), but was not conducted, nor was it required to be, in accordance with professional auditing or attestation standards. We believe that our engagement procedures provided us a reasonable basis to ascertain and certify the actual Commonwealth expenditures incurred on behalf of children residing within Chester County.

We certify that the enclosed amended fiscal reports fairly present, in all material respects, the total Commonwealth expenditures paid on behalf of children residing within the county for the 2017-2018 and 2018-2019 fiscal years based on the accrual basis of accounting.

Independent Auditor's Report (Continued)

Adjustments to the agency's submitted fiscal reports resulting from the procedures we performed during this engagement are as follows:

- For the **2017-2018 fiscal year**, our engagement resulted in one adjustment being made to the agency's submitted fiscal reports. This adjustment reclassified \$7,244 of expenditures to the proper cost center. Based on the application of the state participation rates, the adjustment resulted in an amount due to the county totaling \$2,172. The adjustment is detailed in our amended fiscal reports for fiscal year 2017-2018, as included in Section 1 of this report.
- For the **2018-2019 fiscal year**, our engagement resulted in no adjustments being made to the agency's submitted fiscal reports, which are presented in Section 2 of this report.

Furthermore, we updated our Child Protective Services Law Observation to include DHS corrective actions taken, and our current position, as listed below and detailed in Section 3 of this report:

Observation – Pennsylvania Department of Human Services is Making Strides in Increasing the Protection of At-Risk Children in the Care of Contracted In-Home Preventative Service Providers; Risk that has been Further Exacerbated by the Current COVID-19 Crisis.

The results of our engagement procedures, as presented in this report, were discussed with County representatives and agency management at an exit conference held on December 4, 2020.

This report is being forwarded to the DHS Bureau of Financial Operations, and the Office of Children, Youth, and Families for review and settlement of the recommended adjustments included in our amended fiscal reports. You will be notified by DHS of the decisions made regarding the approval and finalization of the adjustment amounts during the DHS settlement process and the impact, if any, on a future Act 148 payment. At that time, in accordance with the Commonwealth's General Rules of Administrative Practice and Procedure, 1 Pa. Code § 31.1 *et seq.*, you will be afforded the opportunity by Commonwealth DHS to appeal its settlement process decision.

We appreciate the cooperation, assistance, and courtesy granted our representatives by your officials and the staff of the Chester County Children and Youth Agency. If you have any questions, please feel free to contact Tracie Fountain, CPA, Director, Bureau of Children and Youth Services Audits at 717-787-1159.

Sincerely,



Eugene A. DePasquale  
Auditor General

December 4, 2020

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## BACKGROUND

The Department of the Auditor General is responsible for reviewing the fiscal reports, known as the submitted CY-370 Expenditure Report, the CY-370A Revenue Report, and the CY-348 Fiscal Summary of the 67 County Children and Youth Agencies to determine proper reporting and utilization of funds according to program regulations and guidelines under the Human Services Code 62 P.S. § 704.1(a)(4). The annual state Act 148 allocations are used by the Counties to administer social services for the children and youth that reside within the Commonwealth of Pennsylvania, whose stated goal is “to ensure, for each child in this Commonwealth, a permanent, legally assured family which protects the child from abuse and neglect.” According to information provided by the Department of Human Services (DHS), Office of Children, Youth and Families (OCYF), the Chester County Children and Youth Agency provided in-home and placement services to 2,503 children residing within the County during the 2017-2018 fiscal year. The Children and Youth Social Services Program is County-Administered and State-Supervised by DHS and thus, they are jointly responsible for achieving the Commonwealth’s goal.

In accordance with the Human Services Code (62 P. S. § 703), DHS is responsible for making and enforcing all rules and regulations necessary and appropriate to the proper accomplishment of the child welfare duties and functions vested by law in the county institution districts or their successors. Title 55 Pa. Code, Part V. Children, Youth, and Families Manual, Subpart C, outlines the rules and regulations relative to the County Administration of the Children and Youth Social Service Programs. Specifically, in compliance with 55 Pa. Code § 3140.31, the Counties must report their cumulative actual expenditures incurred for the provision of children and youth social services on a quarterly basis to DHS through the Act 148 Invoice package. The expenditures reported in the Act 148 Invoice Package refers to all costs for dependent and delinquent children and youth services funded or administered by DHS.

As part of our engagement, we reviewed the County Children and Youth Agency’s submitted fiscal reports, as referenced above, which are included in the Act 148 Invoice package. Specifically, we reviewed the final, cumulative 4<sup>th</sup> Quarter fiscal reports submitted to DHS, along with the County Children and Youth Agency’s related financial records and supporting documentation, to determine whether the County Children and Youth Agency’s actual, cumulative expenditures and revenues were properly reported to DHS for the respective fiscal years (FYs). Any variances identified between the submitted and actual costs and revenues required adjustments to these fiscal reports, and thus, our Amended CY-370 Expenditure Report, Amended CY-370A Revenue Report, and Amended CY-348 Fiscal Summary, resulting from our engagement procedures and included in this report for each fiscal year included in our scope, reflect the County Children and Youth Agency’s actual related costs and revenues for those years. The reports also include the impact of those costs and revenues on the County Children and Youth Agency’s corresponding Net State Shares.

# SECTION 1

## AMENDED FISCAL REPORTS

**FOR THE FISCAL YEAR:**

**JULY 1, 2017 to JUNE 30, 2018**

**CHESTER COUNTY CHILDREN AND YOUTH AGENCY  
FOR THE PERIOD JULY 1, 2017 TO JUNE 30, 2018  
AMENDED  
COMPUTATION OF FINAL NET STATE SHARE**

Approved State Allocation <sup>1</sup>		\$	16,953,594
Supplemental Act 148			<u>0</u>
Total State Allocation			16,953,594
State Share (CY348) <sup>2</sup>	\$		15,327,736
Less: Major Service Category Adjustment			<u>0</u>
Net State Share		\$	15,327,736
Less: Expenditures in Excess of the Approved State Allocation			<u>0</u>
Final Net State Share Payable <sup>3</sup>		\$	15,327,736
Actual Act 148 Revenues Received <sup>4</sup>			<u>15,325,564</u>
Net Amount Due County/(State) <sup>5</sup>		\$	<u><u>2,172</u></u>

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<sup>1</sup> Approved State Allocation is the amount of Act 148 State Funds that were budgeted for the County.

<sup>2</sup> State Share (CY348) is the total amount of County expenditures that are eligible for reimbursement from Act 148 Funds after audit adjustments are considered.

<sup>3</sup> Final Net Share Payable is the net amount of reimbursable expenditures from Act 148 funds after audit adjustments are considered.

<sup>4</sup> Actual Act 148 Revenues Received is the amount of Act 148 funds the County received.

<sup>5</sup> Net Amount Due the County/(State) is the variance between the amount of Act 148 funds the County received and the Final Net State Share Payable to the County.

CHESTER COUNTY CHILDREN AND YOUTH AGENCY  
 FOR THE PERIOD JULY 1, 2017 TO JUNE 30, 2018  
 AMENDED CY348  
 FISCAL SUMMARY

	A	B	C	D	E	F	G	H	I	J	K
	GRAND TOTAL	PROGRAM INCOME	TITLE IV-E	TANF	TITLE XX	TITLE IV-B	Child Welfare Demonstration Project Title IV-E	MEDICAL ASSISTANCE	NET TOTAL	STATE ACT 148	LOCAL SHARE
NET CHILD WELFARE EXPENDITURES											
01. 100% REIMBURSEMENT	487,743	0	59,238	0	0	0	0	0	428,505	428,505	0
02. 90% REIMBURSEMENT	331,787	0	0	0	0	0	0	0	331,787	298,608	33,179
03. 80% REIMBURSEMENT	16,247,042	268,567	2,089,357	743,324	181,700	85,912	0	16,610	12,861,572	10,289,259	2,572,313
04. 60% REIMBURSEMENT	4,736,482	207,132	324,217	0	81,887	85,906	0	15,543	4,021,797	2,413,077	1,608,720
05. 50% REIMBURSEMENT	4,132,495	335,921	0	0	0	0	0	0	3,796,574	1,898,287	1,898,287
06. TOTAL NET CHILD WELFARE EXPEND.	25,935,549	811,620	2,472,812	743,324	263,587	171,818	0	32,153	21,440,235	15,327,736	6,112,499

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YDC/YFC PLACEMENT COSTS											
07. 60% DHS PARTICIPATION	557,959	2,155							555,804	333,482	222,322
08. NON-REIMBURSABLE EXPENDITURES	0	0							0		0
09. TOTAL EXPENDITURES	26,493,508	813,775	2,472,812	743,324	263,587	171,818	0	32,153	21,996,039	15,661,218	6,334,821

10. TOTAL TITLE IV-D COLLECTIONS	0
11. TITLE IV-D Collections for IV-E Children	0
12. STATE ACT 148 - line 6	15,327,736
13. STATE ACT 148 ALLOCATION	16,953,594
14. ADJUSTED STATE SHARE (lower of 12 or 13)	15,327,736
INVOICE	
AMENDED STATE SHARE (ACT 148)	15,327,736
ACT 148 AMOUNT RECEIVED	15,325,564
ADJUSTMENT TO STATE SHARE	2,172



CHESTER COUNTY CHILDREN AND YOUTH AGENCY  
FOR THE PERIOD JULY 1, 2017 TO JUNE 30, 2018  
AMENDED CY370A  
REVENUE REPORT

MAJOR SERVICE CATEGORIES & COST CENTERS	REVENUE SOURCES											
	1	2	3	4	5	6	7	8	9	10	11	12
	TOTAL REIMBURSABLE EXPENDITURES	PROGRAM INCOME	TITLE IV-E MAINTENANCE	TITLE IV-E ADMIN.	TANF	TITLE XX	TITLE IV-B	Child Welfare Demonstration Project Title IV-E	MEDICAL ASSISTANCE	NET REIMBURSABLE EXPENDITURES	STATE ACT 148	LOCAL SHARE
<b>IN-HOME</b>												
1-A ADOPTION SERVICE	487,743	0	59,238	0	0	0	0	0	0	428,505	428,505	0
1-B ADOPTION ASSISTANCE	1,333,093	0	567,299	13,148	0	0	0	0	0	752,646	602,117	150,529
1-C SUBSIDIZED PERMANENT LEGAL CUSTODIANSH	85,728	0	19,813	0	0	0	0	0	0	65,915	52,732	13,183
1-D COUNSELING - DEPENDENT	3,528,401	101,734	158,067	173,839	0	0	0	0	0	3,094,761	2,475,810	618,951
1-E COUNSELING - DELINQUENT	1,575,919	1,753	614	569,485	0	0	0	0	0	1,004,067	803,253	200,814
1-F DAY CARE	16,675	0	1,613	0	0	0	0	0	0	15,062	12,050	3,012
1-G DAY TREATMENT - DEPENDENT	0	0	0	0	0	0	0	0	0	0	0	0
1-H DAY TREATMENT - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
1-I HOMEMAKER SERVICE	0	0	0	0	0	0	0	0	0	0	0	0
1-J INTAKE & REFERRAL	363,859	0	44,441	0	0	0	0	0	0	319,418	255,534	63,884
1-K LIFE SKILLS - DEPENDENT	695,649	0	85,080	0	0	0	0	0	0	610,569	488,455	122,114
1-L LIFE SKILLS - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
1-M PROTECTIVE SERVICE - CHILD ABUSE	1,029,963	0	125,411	0	0	0	0	0	0	904,552	723,642	180,910
1-N PROTECTIVE SERVICE - GENERAL	1,039,825	0	125,829	0	0	0	0	0	0	913,996	731,197	182,799
1-O SERVICE PLANNING	1,475,949	0	180,288	0	0	0	0	0	0	1,295,661	1,036,529	259,132
1-P JUVENILE ACT PROCEEDINGS - DEPENDENT	221,098	0	0	0	0	0	0	0	0	221,098	110,549	110,549
1-Q JUVENILE ACT PROCEEDINGS - DELINQUENT	32,850	0	0	0	0	0	0	0	0	32,850	16,425	16,425
<b>1-R SUBTOTAL IN-HOME</b>	<b>11,886,732</b>	<b>103,487</b>	<b>587,112</b>	<b>793,729</b>	<b>743,324</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,659,100</b>	<b>7,736,798</b>	<b>1,922,302</b>
<b>COMMUNITY BASED PLACEMENT</b>												
2-A ALTERNATIVE TREATMENT - DEPENDENT	0	0	0	0	0	0	0	0	0	0	0	0
2-B ALTERNATIVE TREATMENT - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
2-C COMMUNITY RESIDENTIAL - DEPENDENT	486,698	34,863	99,951	17,051	0	0	0	0	0	334,833	267,866	66,967
2-D COMMUNITY RESIDENTIAL - DELINQUENT	1,117,229	56,070	7,652	612	0	0	0	0	0	1,052,895	842,316	210,579
2-E EMERGENCY SHELTER - DEPENDENT	331,787	0	0	0	0	0	0	0	0	331,787	298,608	33,179
2-F EMERGENCY SHELTER - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
2-G FOSTER FAMILY - DEPENDENT	2,795,008	51,108	315,717	323,567	0	181,700	85,912	0	16,610	1,820,594	1,456,315	364,079
2-H FOSTER FAMILY - DELINQUENT	158,443	22,134	1,272	1,932	0	0	0	0	0	133,105	106,484	26,621
2-I SUP. INDEPENDENT LIVING - DEPENDENT	277,332	905	0	0	0	0	0	0	0	276,427	221,142	55,285
2-J SUP. INDEPENDENT LIVING - DELINQUENT	267,271	0	0	0	0	0	0	0	0	267,271	213,817	53,454
<b>2-K SUBTOTAL CBP</b>	<b>5,433,768</b>	<b>165,080</b>	<b>424,592</b>	<b>343,162</b>	<b>0</b>	<b>181,700</b>	<b>85,912</b>	<b>0</b>	<b>16,610</b>	<b>4,216,712</b>	<b>3,406,548</b>	<b>810,164</b>
<b>INSTITUTIONAL PLACEMENT</b>												
3-A JUVENILE DETENTION SERVICE	3,878,547	335,921	58,565	11,982	81,887	85,906	0	0	0	3,542,626	1,771,313	1,771,313
3-B RESIDENTIAL SERVICE - DEPENDENT	1,415,438	129,644	0	0	0	0	0	0	0	1,047,454	628,472	418,982
3-C RES. SERVICE - DELINQUENT (NON YDC/YFC)	1,228,895	77,488	0	123	0	0	0	0	0	1,151,284	690,770	460,514
3-D SECURE RES. SERVICE (EXCEPT YDC)	0	0	0	0	0	0	0	0	0	0	0	0
3-E YDC SECURE	557,959	2,155	0	0	0	0	0	0	0	555,804	333,482	222,322
<b>3-F SUBTOTAL INSTITUTIONAL</b>	<b>7,080,839</b>	<b>545,208</b>	<b>58,565</b>	<b>12,105</b>	<b>81,887</b>	<b>85,906</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,297,168</b>	<b>3,424,037</b>	<b>2,873,131</b>
<b>4 ADMINISTRATION</b>	<b>2,092,149</b>	<b>0</b>	<b>253,547</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,543</b>	<b>1,823,059</b>	<b>1,093,835</b>	<b>729,224</b>
<b>5 TOTAL REVENUES</b>	<b>26,493,508</b>	<b>813,775</b>	<b>1,070,269</b>	<b>1,402,543</b>	<b>743,324</b>	<b>263,587</b>	<b>171,818</b>	<b>0</b>	<b>32,153</b>	<b>21,996,039</b>	<b>15,661,218</b>	<b>6,334,821</b>

**CHESTER COUNTY CHILDREN AND YOUTH AGENCY  
FOR THE PERIOD JULY 1, 2017 TO JUNE 30, 2018  
AMENDED CY370  
EXPENDITURE REPORT**

MAJOR SERVICE CATEGORIES & COST CENTERS	OBJECTS OF EXPENDITURE											
	1	2	3	4	5	6	7	8	9	10	11	12
	WAGES AND SALARIES	EMPLOYEE BENEFITS	SUBSIDIES	OPERATING	PURCHASED SERVICES	FIXED ASSETS	TOTAL EXPENDITURES	CHILDREN SERVED (BY COUNTY)	CHILDREN SERVED (PURCHASED)	NON-REIMBURSABLE NON PS SUB.	NON-REIM. PURCHASED SERV/ SUBSIDIES	PROGRAM INCOME RELATED TO ALL NON-REIMBURSABLE
<b>IN-HOME</b>												
1-A ADOPTION SERVICE	261,975	99,063	126,705	0	0	0	487,743	53	0	0	0	0
1-B ADOPTION ASSISTANCE	0	0	1,333,093	0	0	0	1,333,093	0	154	0	0	0
1-C SUBSIDIZED PERMANENT LEGAL CUSTODIANSHIP	0	0	85,728	0	0	0	85,728	0	13	0	0	0
1-D COUNSELING - DEPENDENT	870,937	329,720	103,153	2,224,591	0	0	3,528,401	43	406	0	0	0
1-E COUNSELING - DELINQUENT	0	0	6,813	1,569,106	0	0	1,575,919	283	366	0	0	0
1-F DAY CARE	0	0	16,675	0	0	0	16,675	8	0	0	0	0
1-G DAY TREATMENT - DEPENDENT	0	0	0	0	0	0	0	0	0	0	0	0
1-H DAY TREATMENT - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
1-I HOMEMAKER SERVICE	0	0	0	0	0	0	0	0	0	0	0	0
1-J INTAKE & REFERRAL	193,949	73,426	96,484	0	0	0	363,859	5,326	0	0	0	0
1-K LIFE SKILLS - DEPENDENT	464,683	175,921	55,045	0	0	0	695,649	162	0	0	0	0
1-L LIFE SKILLS - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
1-M PROTECTIVE SERVICE - CHILD ABUSE	696,966	239,045	93,952	0	0	0	1,029,963	1,475	0	0	0	0
1-N PROTECTIVE SERVICE - GENERAL	656,255	238,710	144,860	0	0	0	1,039,825	1,125	114	0	0	0
1-O SERVICE PLANNING	1,018,520	367,720	89,709	0	0	0	1,475,949	2,634	0	0	0	0
1-P JUVENILE ACT PROCEEDINGS - DEPENDENT	0	0	0	0	221,098	0	221,098	0	49	0	0	0
1-Q JUVENILE ACT PROCEEDINGS - DELINQUENT	0	0	32,850	0	0	0	32,850	146	0	0	0	0
1-R <b>SUBTOTAL IN-HOME</b>	4,163,285	1,525,605	1,418,821	766,246	4,014,795	0	11,886,732	11,886,732	0	0	0	0
Number of Children receiving only NON-PURCHASED IN-Home Services 1,876												
<b>COMMUNITY BASED PLACEMENT</b>												
2-A ALTERNATIVE TREATMENT - DEPENDENT	0	0	0	0	0	0	0	0	0	0	0	0
2-B ALTERNATIVE TREATMENT - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
2-C COMMUNITY RESIDENTIAL - DEPENDENT	91,808	34,898	14,222	345,770	0	0	486,698	2,298	25	0	0	0
2-D COMMUNITY RESIDENTIAL - DELINQUENT	0	0	5,045	1,112,184	0	0	1,117,229	4,548	46	0	0	0
2-E EMERGENCY SHELTER - DEPENDENT	0	0	0	331,787	0	0	331,787	1,206	48	0	0	0
2-F EMERGENCY SHELTER - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
2-G FOSTER FAMILY - DEPENDENT	842,622	305,077	345,846	1,301,463	0	0	2,795,008	25,439	294	0	0	0
2-H FOSTER FAMILY - DELINQUENT	0	0	2,052	156,591	0	0	158,643	1,728	10	0	0	0
2-I SUP. INDEPENDENT LIVING - DEPENDENT	0	0	0	277,332	0	0	277,332	2,851	15	0	0	0
2-J SUP. INDEPENDENT LIVING - DELINQUENT	0	0	0	267,271	0	0	267,271	1,619	17	0	0	0
2-K <b>SUBTOTAL CBP</b>	934,430	339,975	367,165	3,792,198	0	0	5,433,768	39,689	455	0	0	0
<b>INSTITUTIONAL PLACEMENT</b>												
3-A JUVENILE DETENTION SERVICE	0	0	0	3,878,547	0	0	3,878,547	4,573	213	0	0	0
3-B RESIDENTIAL SERVICE - DEPENDENT	41,461	15,636	51,334	1,307,007	0	0	1,415,438	6,943	55	0	0	0
3-C RES. SERVICE - DELINQUENT (EXCEPT YDC/YFC)	0	0	1,228	1,227,667	0	0	1,228,895	4,238	59	0	0	0
3-D SECURE RES. SERVICE (EXCEPT YDC)	0	0	0	0	0	0	0	0	0	0	0	0
3-E YDC SECURE	0	0	0	557,959	0	0	557,959	967	4	0	0	0
3-F <b>SUBTOTAL INSTITUTIONAL</b>	41,461	15,636	52,562	6,971,180	0	0	7,080,839	16,721	331	0	0	0
4 ADMINISTRATION	788,909	290,191	1,013,049	0	0	0	2,092,149	0	0	0	0	0
5 <b>TOTAL EXPENDITURES</b>	5,928,085	2,169,407	1,418,821	2,199,022	14,778,173	0	26,493,508	0	0	0	0	0
County Indirect Costs = \$ 372,491												

**CHESTER COUNTY CHILDREN AND YOUTH AGENCY  
FOR THE PERIOD JULY 1, 2017 TO JUNE 30, 2018  
AMENDED  
SUMMARY OF EXPENSE AND EXPENSE ADJUSTMENTS**

<b>COST CENTER ITEMS</b>	AS REPORTED PER CY370	INCREASE (DECREASE)	AS AMENDED PER CY370
Adoption Service	\$ 487,743	\$ 0	\$ 487,743
Adoption Assistance	1,333,093	0	1,333,093
Subsidized Permanent Legal Custodianship	85,728	0	85,728
Counseling	5,104,320	0	5,104,320
Day Care	16,675	0	16,675
Day Treatment	0	0	0
Homemaker Service	0	0	0
Intake and Referral	363,859	0	363,859
Life Skills	695,649	0	695,649
Protective Service - Child Abuse	1,029,963	0	1,029,963
Protective Service - General	1,039,825	0	1,039,825
Service Planning	1,475,949	0	1,475,949
Juvenile Act Proceedings	253,948	0	253,948
Alternative Treatment	0	0	0
Community Residential	1,603,927	0	1,603,927
Emergency Shelter	324,543	7,244	331,787
Foster Family	2,953,451	0	2,953,451
Supervised Independent Living	544,603	0	544,603
Juvenile Detention Service	3,878,547	0	3,878,547
Residential Service	2,651,577	(7,244)	2,644,333
Secure Residential Service (Except YDC)	0	0	0
YDC Secure	557,959	0	557,959
Administration	2,092,149	0	2,092,149
Combined Total Expense	<u>26,493,508</u>	<u>0</u>	<u>26,493,508</u>
Less Non-reimbursables	<u>0</u>	<u>0</u>	<u>0</u>
Total Net Expense	<u>\$ 26,493,508</u>	<u>\$ 0</u>	<u>\$ 26,493,508</u>

<b>OBJECTS OF EXPENDITURE</b>	AS REPORTED PER CY370	INCREASE (DECREASE)	AS AMENDED PER CY370
Wages and Salaries	\$ 5,928,085	\$ 0	\$ 5,928,085
Employee Benefits	2,169,407	0	2,169,407
Subsidies	1,418,821	0	1,418,821
Operating	2,199,022	0	2,199,022
Purchased Services	14,778,173	0	14,778,173
Fixed Assets	0	0	0
Combined Total Expense	<u>26,493,508</u>	<u>0</u>	<u>26,493,508</u>
Less Non-reimbursables	<u>0</u>	<u>0</u>	<u>0</u>
Total Net Expense	<u>\$ 26,493,508</u>	<u>\$ 0</u>	<u>\$ 26,493,508</u>

**CHESTER COUNTY CHILDREN AND YOUTH AGENCY  
FOR THE PERIOD JULY 1, 2017 TO JUNE 30, 2018  
ADJUSTMENT SCHEDULE**

REPORT REFERENCE			ADJ. NO.	EXPLANATION OF ADJUSTMENT	AS REPORTED OR ADJUSTED	INCREASE/ (DECREASE)	ADJUSTED TOTAL
SCHEDULE	LINE	COLUMN					
CY-370	2-E	5	1	Emergency Shelter (Dependent) - Purchased Services	\$ 324,543	\$ 7,244	\$ 331,787
	3-C	5		Residential Service (Delinquent) - Purchased Services	\$ 1,234,911	\$ (7,244)	\$ 1,227,667
				To reclassify \$7,244 of expenditures to the proper cost center. The agency made a revision to the expenditure ledger after the submission of the Act 148 Invoice to Commonwealth DHS.			
				Title 55 PA Code, Chapter 3170.95(a)(b)			

# SECTION 2

## AMENDED FISCAL REPORTS

**FOR THE FISCAL YEAR:**

**JULY 1, 2018 to JUNE 30, 2019**

**CHESTER COUNTY CHILDREN AND YOUTH AGENCY  
FOR THE PERIOD JULY 1, 2018 TO JUNE 30, 2019  
AMENDED  
COMPUTATION OF FINAL NET STATE SHARE**

Approved State Allocation <sup>1</sup>		\$	17,799,304
Supplemental Act 148			<u>0</u>
Total State Allocation			17,799,304
State Share (CY348) <sup>2</sup>	\$		15,117,476
Less: Major Service Category Adjustment			<u>0</u>
Net State Share		\$	15,117,476
Less: Expenditures in Excess of the Approved State Allocation			<u>0</u>
Final Net State Share Payable <sup>3</sup>		\$	15,117,476
Actual Act 148 Revenues Received <sup>4</sup>			<u>15,117,476</u>
Net Amount Due County/(State) <sup>5</sup>		\$	<u><u>0</u></u>

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<sup>1</sup> Approved State Allocation is the amount of Act 148 State Funds that were budgeted for the County.

<sup>2</sup> State Share (CY348) is the total amount of County expenditures that are eligible for reimbursement from Act 148 Funds after audit adjustments are considered.

<sup>3</sup> Final Net Share Payable is the net amount of reimbursable expenditures from Act 148 funds after audit adjustments are considered.

<sup>4</sup> Actual Act 148 Revenues Received is the amount of Act 148 funds the County received.

<sup>5</sup> Net Amount Due the County/(State) is the variance between the amount of Act 148 funds the County received and the Final Net State Share Payable to the County.

CHESTER COUNTY CHILDREN AND YOUTH AGENCY  
 FOR THE PERIOD JULY 1, 2018 TO JUNE 30, 2019  
 AMENDED CY348  
 FISCAL SUMMARY

	A	B	C	D	E	F	G	H	I	J	K
	GRAND TOTAL	PROGRAM INCOME	TITLE IV-E	TANF	TITLE XX	TITLE IV-B	Child Welfare Demonstration Project Title IV-E	MEDICAL ASSISTANCE	NET TOTAL	STATE ACT 148	LOCAL SHARE
NET CHILD WELFARE EXPENDITURES											
01. 100% REIMBURSEMENT	532,722	0	71,104	0	0	0	0	0	461,618	461,618	0
02. 90% REIMBURSEMENT	364,305	0	0	0	0	0	0	0	364,305	327,875	36,430
03. 80% REIMBURSEMENT	15,924,086	167,460	2,059,176	743,324	181,699	85,911	0	11,693	12,674,823	10,139,858	2,534,965
04. 60% REIMBURSEMENT	4,503,442	138,740	367,027	0	81,888	85,907	0	7,146	3,822,734	2,293,641	1,529,093
05. 50% REIMBURSEMENT	4,081,708	292,719	23	0	0	0	0	0	3,788,966	1,894,484	1,894,482
06. TOTAL NET CHILD WELFARE EXPEND.	25,406,263	598,919	2,497,330	743,324	263,587	171,818	0	18,839	21,112,446	15,117,476	5,994,970

YDCYFC PLACEMENT COSTS											
07. 60% DHSPARTICIPATION	651,663	5,966							645,697	387,418	258,279

08. NON-REIMBURSABLE EXPENDITURES	0	0							0		0
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09. TOTAL EXPENDITURES	26,057,926	604,885	2,497,330	743,324	263,587	171,818	0	18,839	21,758,143	15,504,894	6,253,249
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10. TOTAL TITLE IV-D COLLECTIONS 0

11. TITLE IV-D Collections for IV-E Children 0

12. STATE ACT 148 - line 6 15,117,476

13. STATE ACT 148 ALLOCATION 17,799,304

14. ADJUSTED STATE SHARE (lower of 12 or 13) 15,117,476

INVOICE											
AMENDED STATE SHARE (ACT 148)	15,117,476										
ACT 148 AMOUNT RECEIVED	15,117,476										
ADJUSTMENT TO STATE SHARE	0										

CHESTER COUNTY CHILDREN AND YOUTH AGENCY  
FOR THE PERIOD JULY 1, 2018 TO JUNE 30, 2019  
AMENDED CY370A  
REVENUE REPORT

MAJOR SERVICE CATEGORIES & COST CENTERS	REVENUE SOURCES											
	1	2	3	4	5	6	7	8	9	10	11	12
	TOTAL REIMBURSABLE EXPENDITURES	PROGRAM INCOME	TITLE IV-E MAINTENANCE	TITLE IV-E ADMIN.	TANF	TITLE XX	TITLE IV-B	Child Welfare Demonstration Project Title IV-E	MEDICAL ASSISTANCE	NET REIMBURSABLE EXPENDITURES	STATE ACT 148	LOCAL SHARE
<b>IN-HOME</b>												
1-A ADOPTION SERVICE	532,722	0		71,104	0		0	0	0	461,618	461,618	0
1-B ADOPTION ASSISTANCE	1,449,067	0	640,472	5,832					0	802,763	642,210	160,553
1-C SUBSIDIZED PERMANENT LEGAL CUSTODIANSHIP	72,060	0	14,451						0	57,609	46,087	11,522
1-D COUNSELING - DEPENDENT	1,900,949	3,026		66,923	178,343	0	0	0	0	1,652,657	1,322,126	330,531
1-E COUNSELING - DELINQUENT	1,981,537	17,314		1,390	564,981	0	0	0	0	1,397,852	1,118,282	279,570
1-F DAY CARE	51,102	0		6,863					0	44,239	35,391	8,848
1-G DAY TREATMENT - DEPENDENT	0	0							0	0	0	0
1-H DAY TREATMENT - DELINQUENT	0	0							0	0	0	0
1-I HOMEMAKER SERVICE	0	0							0	0	0	0
1-J INTAKE & REFERRAL	783,823	0		104,571					0	679,252	543,402	135,850
1-K LIFE SKILLS - DEPENDENT	457,014	0							0	457,014	365,611	91,403
1-L LIFE SKILLS - DELINQUENT	0	0							0	0	0	0
1-M PROTECTIVE SERVICE - CHILD ABUSE	1,099,123	0		146,098					0	953,025	762,420	190,605
1-N PROTECTIVE SERVICE - GENERAL	2,468,382	0		327,243					0	2,141,139	1,712,911	428,228
1-O SERVICE PLANNING	1,357,434	0		180,776					0	1,176,658	941,326	235,332
1-P JUVENILE ACT PROCEEDINGS - DEPENDENT	232,641	0		2					0	232,639	116,320	116,319
1-Q JUVENILE ACT PROCEEDINGS - DELINQUENT	36,079	0		21					0	36,058	18,029	18,029
1-R SUBTOTAL IN-HOME	12,421,933	20,340	654,923	910,823	743,324	0	0	0	0	10,092,523	8,085,733	2,006,790
<b>COMMUNITY BASED PLACEMENT</b>												
2-A ALTERNATIVE TREATMENT - DEPENDENT	0	0		0					0	0	0	0
2-B ALTERNATIVE TREATMENT - DELINQUENT	0	0		0					0	0	0	0
2-C COMMUNITY RESIDENTIAL - DEPENDENT	426,723	19,085	80,509	21,091					0	306,038	244,830	61,208
2-D COMMUNITY RESIDENTIAL - DELINQUENT	777,675	58,906		445					0	718,324	574,659	143,665
2-E EMERGENCY SHELTER - DEPENDENT	364,305	0		0					0	364,305	327,875	36,430
2-F EMERGENCY SHELTER - DELINQUENT	0	0		0					0	0	0	0
2-G FOSTER FAMILY - DEPENDENT	2,430,403	56,243	204,907	255,832		181,699	85,911	0	11,693	1,634,118	1,307,294	326,824
2-H FOSTER FAMILY - DELINQUENT	70,750	12,886	744	1,029					0	56,091	44,873	11,218
2-I SUP. INDEPENDENT LIVING - DEPENDENT	239,677	0		0					0	239,677	191,742	47,935
2-J SUP. INDEPENDENT LIVING - DELINQUENT	358,367	0		0					0	358,367	286,694	71,673
2-K SUBTOTAL CBP	4,667,900	147,120	286,160	278,397	0	181,699	85,911	0	11,693	3,676,920	2,977,967	698,953
<b>INSTITUTIONAL PLACEMENT</b>												
3-A JUVENILE DETENTION SERVICE	3,812,988	292,719							0	3,520,269	1,760,135	1,760,134
3-B RESIDENTIAL SERVICE - DEPENDENT	1,317,667	105,415	65,402	27,029		81,888	85,907	0	0	952,026	571,216	380,810
3-C RES. SERVICE - DELINQUENT (NON YDC/YFC)	1,119,872	30,611		419					0	1,088,842	653,305	435,537
3-D SECURE RES. SERVICE (EXCEPT YDC)	0	0							0	0	0	0
3-E YDC SECURE	651,663	5,966							0	645,697	387,418	258,279
3-F SUBTOTAL INSTITUTIONAL	6,902,190	434,711	65,402	27,448	0	81,888	85,907	0	0	6,206,834	3,372,074	2,834,760
<b>ADMINISTRATION</b>	2,065,903	2,714		274,177					0	1,781,866	1,069,120	712,746
<b>TOTAL REVENUES</b>	26,057,926	604,885	1,006,485	1,490,845	743,324	263,587	171,818	0	18,839	21,758,143	15,504,894	6,253,249



CHESTER COUNTY CHILDREN AND YOUTH AGENCY  
FOR THE PERIOD JULY 1, 2018 TO JUNE 30, 2019  
AMENDED CY370  
EXPENDITURE REPORT

MAJOR SERVICE CATEGORIES & COST CENTERS	OBJECTS OF EXPENDITURE											
	1	2	3	4	5	6	7	8	9	10	11	12
	WAGES AND SALARIES	EMPLOYEE BENEFITS	EMPLOYEE BENEFITS SUBSIDIES	OPERATING SUBSIDIES	PURCHASED SERVICES	FIXED ASSETS	TOTAL EXPENDITURES	CHILDREN SERVED (BY COUNTY)	CHILDREN SERVED (PURCHASED)	NON-REIMBURSABLE NON-PS/SUB.	NON-REIM. PURCHASED SERV/SUBSIDIES	PROGRAM INCOME RELATED TO ALL NON-REIMBURSABLE
<b>IN-HOME</b>												
1-A ADOPTION ASSISTANCE	293,357	114,550		124,815	0	0	532,722	33	0	0	0	0
1-B ADOPTION SERVICE	0	0	1,449,067	0	0	0	1,449,067	195	0	0	0	0
1-C SUBSIDIZED PERMANENT LEGAL CUSTODIANSHIP	0	0	72,060	0	0	0	72,060	0	7	0	0	0
1-D COUNSELING - DEPENDENT	183,974	83,833		251,864	1,381,278	0	1,900,949	282	293	0	0	0
1-E COUNSELING - DELINQUENT	0	0		10,415	1,971,122	0	1,981,537	29	380	0	0	0
1-F DAY CARE	0	0		51,102	0	0	51,102	0	0	0	0	0
1-G DAY TREATMENT - DEPENDENT	0	0		0	0	0	0	0	0	0	0	0
1-H DAY TREATMENT - DELINQUENT	0	0		0	0	0	0	0	0	0	0	0
1-I HOMEMAKER SERVICE	0	0		0	0	0	0	0	0	0	0	0
1-J INTAKE & REFERRAL	553,576	200,081		30,166	0	0	783,823	5,113	0	0	0	0
1-K LIFE SKILLS - DEPENDENT	0	0		0	457,014	0	457,014	0	194	0	0	0
1-L LIFE SKILLS - DELINQUENT	0	0		0	0	0	0	0	0	0	0	0
1-M PROTECTIVE SERVICE - CHILD ABUSE	728,290	266,138		104,695	0	0	1,099,123	1,397	0	0	0	0
1-N PROTECTIVE SERVICE - GENERAL	1,632,763	625,800		209,819	0	0	2,468,382	2,099	0	0	0	0
1-O SERVICE PLANNING	889,546	349,582		118,306	0	0	1,357,434	751	0	0	0	0
1-P JUVENILE ACT PROCEEDINGS - DEPENDENT				16	232,625		232,641	0	210	0	0	0
1-Q JUVENILE ACT PROCEEDINGS - DELINQUENT				36,079	0		36,079	161	0	0	0	0
<b>SUBTOTAL IN-HOME</b>	4,281,506	1,639,984	1,521,127	937,277	4,042,039	0	12,421,933					
Number of Children receiving only NON-PURCHASED In-Home Services: 722												
<b>COMMUNITY BASED PLACEMENT</b>												
2-A ALTERNATIVE TREATMENT - DEPENDENT	0	0		0	0	0	0	0	0	0	0	0
2-B ALTERNATIVE TREATMENT - DELINQUENT	0	0		0	0	0	0	0	0	0	0	0
2-C COMMUNITY RESIDENTIAL - DEPENDENT	104,200	41,280		13,532	267,691	0	426,723	1,673	11	0	0	0
2-D COMMUNITY RESIDENTIAL - DELINQUENT	0	0		3,388	774,287	0	777,675	3,460	28	0	0	0
2-E EMERGENCY SHELTER - DEPENDENT	0	0		0	364,305	0	364,305	1,067	46	0	0	0
2-F EMERGENCY SHELTER - DELINQUENT	0	0		0	0	0	0	0	0	0	0	0
2-G FOSTER FAMILY - DEPENDENT	789,144	301,516		331,419	1,008,324	0	2,430,403	19,832	118	0	0	0
2-H FOSTER FAMILY - DELINQUENT	0	0		573	70,177	0	70,750	523	4	0	0	0
2-I SUP. INDEPENDENT LIVING - DEPENDENT	0	0		0	239,677	0	239,677	1,760	7	0	0	0
2-J SUP. INDEPENDENT LIVING - DELINQUENT	0	0		0	358,367	0	358,367	2,174	8	0	0	0
<b>SUBTOTAL CBP</b>	893,344	342,796	0	348,932	3,082,828	0	4,667,900	30,489	222	0	0	0
<b>ADMINISTRATION</b>	816,687	319,083	0	930,133	0	0	2,065,903					
<b>TOTAL EXPENDITURES</b>	6,111,021	2,349,223	1,521,127	2,257,225	13,819,330	0	26,087,926					
County Indirect Costs = \$ 300,795												

**CHESTER COUNTY CHILDREN AND YOUTH AGENCY  
FOR THE PERIOD JULY 1, 2018 TO JUNE 30, 2019  
AMENDED  
SUMMARY OF EXPENSE AND EXPENSE ADJUSTMENTS**

<b>COST CENTER ITEMS</b>	AS REPORTED PER CY370	INCREASE (DECREASE)	AS AMENDED PER CY370
Adoption Service	\$ 532,722	\$ 0	\$ 532,722
Adoption Assistance	1,449,067	0	1,449,067
Subsidized Permanent Legal Custodianship	72,060	0	72,060
Counseling	3,882,486	0	3,882,486
Day Care	51,102	0	51,102
Day Treatment	0	0	0
Homemaker Service	0	0	0
Intake and Referral	783,823	0	783,823
Life Skills	457,014	0	457,014
Protective Service - Child Abuse	1,099,123	0	1,099,123
Protective Service - General	2,468,382	0	2,468,382
Service Planning	1,357,434	0	1,357,434
Juvenile Act Proceedings	268,720	0	268,720
Alternative Treatment	0	0	0
Community Residential	1,204,398	0	1,204,398
Emergency Shelter	364,305	0	364,305
Foster Family	2,501,153	0	2,501,153
Supervised Independent Living	598,044	0	598,044
Juvenile Detention Service	3,812,988	0	3,812,988
Residential Service	2,437,539	0	2,437,539
Secure Residential Service (Except YDC)	0	0	0
YDC Secure	651,663	0	651,663
Administration	<u>2,065,903</u>	<u>0</u>	<u>2,065,903</u>
Combined Total Expense	26,057,926	0	26,057,926
Less Non-reimbursables	<u>0</u>	<u>0</u>	<u>0</u>
Total Net Expense	<u>\$ 26,057,926</u>	<u>\$ 0</u>	<u>\$ 26,057,926</u>

<b>OBJECTS OF EXPENDITURE</b>	AS REPORTED PER CY370	INCREASE (DECREASE)	AS AMENDED PER CY370
Wages and Salaries	\$ 6,111,021	\$ 0	\$ 6,111,021
Employee Benefits	2,349,223	0	2,349,223
Subsidies	1,521,127	0	1,521,127
Operating	2,257,225	0	2,257,225
Purchased Services	13,819,330	0	13,819,330
Fixed Assets	<u>0</u>	<u>0</u>	<u>0</u>
Combined Total Expense	26,057,926	0	26,057,926
Less Non-reimbursables	<u>0</u>	<u>0</u>	<u>0</u>
Total Net Expense	<u>\$ 26,057,926</u>	<u>\$ 0</u>	<u>\$ 26,057,926</u>

## SECTION 3

# CURRENT ENGAGEMENT OBSERVATION

CHESTER COUNTY CHILDREN AND YOUTH AGENCY  
CURRENT ENGAGEMENT OBSERVATION

**Observation – Pennsylvania Department of Human Services is Making Strides in Increasing the Protection of At-Risk Children in the Care of Contracted In-Home Preventative Service Providers; Risk that has been Further Exacerbated by the Current COVID-19 Crisis.**

The vast majority of Pennsylvania’s County Children and Youth (C&Y) Agencies contract with non-government In-Home Preventative Service Providers (Contracted Providers) to deliver services to children outside of an institutional or community-based setting, and those services are referred to as In-Home Purchased Services.<sup>1</sup> The Child Protective Services Law (CPSL) requires the conduct of Criminal Background Checks and Child Abuse History Clearances (Certifications) for all Contracted Providers’ (and their respective subcontractors’) employees and direct volunteers.<sup>2</sup>

Since 2016, we have communicated concerns to the Pennsylvania Department of Human Services (DHS) that these Contracted Providers were not being monitored for compliance with the CPSL certification mandates, specifically as it relates to obtaining assurance as to the sufficiency of each C&Y Agency’s procedures for reviewing the Certifications of Contracted Providers’ employees and volunteers and their respective subcontractors, whose duties require them to come into direct contact with children and taking appropriate corrective action when disqualifying incidents are identified. Furthermore, these Contracted Providers are not subject to licensure nor annual inspections under the Human Services Code (Code).<sup>3</sup> Our concerns have been, and continue to be, communicated through the inclusion of a standardized observation in our C&Y Program engagement reports and through correspondence with DHS.

In February 2018, DHS senior management staff affirmed that DHS is responsible for communicating contract monitoring expectations to the C&Y Agencies and for implementing a method to ensure that the certification monitoring is being performed adequately. DHS staff also stated that DHS had communicated these expectations to the C&Y Agencies on numerous occasions since 2016.

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<sup>1</sup> Institutional and community-based settings are those in which the child is outside of the home for the entire time (e.g., Juvenile Detention, Residential Services, Secure Residential, Youth Development Camps, Youth Forestry Camps, Foster Care, Emergency Shelter, Group Homes, etc.). In-Home supportive services are provided while the child is in their own home or supportive services provided to the child or child’s family while the child is in substitute care.

<sup>2</sup> 23 Pa.C.S. §§ 6344 and 6344.2. Please note that CPSL 23 Pa.C.S. § 6344.4 now requires recertification of the required state and federal background checks and the child abuse clearance every 60 months.

<sup>3</sup> Based on a recent communication with DHS in early September 2020, the agency candidly indicated that it lacks sufficient budgetary resources, leading to inadequate staffing to provide for the licensure and inspection of these Contracted Providers, which includes a large population of not only these providers, but also their subcontractors. Further, the implication of these budgetary constraints is that it would not be reasonable to pursue or support related legislation to make these Contracted Providers and their subcontractors subject to licensure and inspection. Please see the Special Note in Endnote 1.

CHESTER COUNTY CHILDREN AND YOUTH AGENCY  
CURRENT ENGAGEMENT OBSERVATION

**Our 2018 Position Statement Letter**

On March 18, 2018, we sent a Position Statement Letter to the then DHS Deputy Secretary for Children, Youth and Families, which was also simultaneously delivered to the Pennsylvania Senate and House of Representatives' children and youth committee chairs focused on protecting the health, safety, and wellbeing of the children and youth receiving contracted in-home services across the Commonwealth. The major purpose of our letter was to express our concerns, as detailed above.

**DHS Corrective Actions Taken**

In an effort to further address our concerns, DHS expanded its CPSL adherence requirements for C&Y Agencies through the issuance of its 2019 revision of its Single Audit Supplement (Supplement) for counties, effective for the fiscal years ended June 30, 2019. The Supplement included the following requirements for C&Y Agencies and auditors who conduct Single Audits of counties.

C&Y Agencies are required to:

- Monitor provider adherence to the CPSL background check requirements to assure the safety of children receiving prevention, reunification, and aftercare services (services coded as in-home).
- Document these efforts and report them to DHS on a supplemental schedule included in each counties' Single Audit package.
- Create a listing of providers that deliver in-home coded services.
- Monitor a sample of in-home service providers' compliance with the CPSL requirements, including checking for incidents since the date of the background clearances.
- Communicate any violations to providers and obtain a corrective action plan.
- Follow-up on implementation of the corrective action plan within six months.
- Document the results of the monitoring.

Single Auditors are required to:

- Obtain a listing of providers that deliver in-home coded services for the C&Y Agency.
- Test the listing of providers for completeness.
- Analyze the C&Y Agency's documentation of monitoring activities for adequacy of monitoring, the C&Y Agency's obtaining of any necessary corrective action plans, the C&Y Agency's timely follow-up on

## CHESTER COUNTY CHILDREN AND YOUTH AGENCY CURRENT ENGAGEMENT OBSERVATION

corrective action plans, and the adequacy and accuracy of the monitoring documentation.

### **Our Current Position**

We are glad that the DHS' 2019 revision to its Supplement requires (1) C&Y Agencies to document their monitoring of Contracted Providers' compliance with the CPSL; (2) the Single Auditors to evaluate the adequacy of this documentation; and (3) the documentation be provided to DHS for its review. However, the Supplement is entirely silent with regards to actions DHS will take if Single Auditors find a C&Y Agency failed to identify disqualifying incidents and/or failed to take appropriate corrective actions when disqualifying convictions that would prohibit employees and volunteers from having direct contact with children receiving services were identified.

We believe that the requirements that DHS included in its Supplement are great first steps in obtaining assurance of the C&Y Agencies' compliance with the CPSL certification requirements **if the requirements are actually being followed consistently and routinely by each county C&Y Agency**. Therefore, as the oversight agency, we believe that it is imperative that DHS implement its own monitoring process to obtain assurance that each C&Y Agency is following the CPSL certification requirements by ensuring that appropriate corrective actions are taken if it is found by the Single Auditors that C&Y Agencies are not adequately protecting the safety of these already at-risk children. This specifically relates to obtaining assurance as to the sufficiency of each C&Y Agency's procedures for reviewing the Certifications of the Contracted Providers' employees and volunteers (whose duties require them to come into direct contact with children) and their respective subcontractors and taking appropriate corrective action when disqualifying incidents are identified.<sup>1</sup> Furthermore, we continue to believe that these children remain particularly vulnerable since the in-home services are sometimes provided outside the presence and view of others, which has been further aggravated by the current COVID-19 crisis.<sup>4</sup>

### **Conclusion**

As previously stated, as the oversight agency, DHS must implement its own monitoring process that will provide DHS management with the assurance that every C&Y Agency and their

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<sup>4</sup> Various articles point to children in the Commonwealth experiencing more abuse. See May 11, 2020, <https://www.ydr.com/story/news/2020/05/11/coronavirus-pa-hospitals-seeing-more-severe-child-abuse-injuries/3103045001/>; June 20, 2020, <https://www.buckscountycouriertimes.com/news/20200620/state-more-child-abuse-calls-coming-in-than-at-start-of-pandemic-but-still-being-underreported>; and July 17, 2020, <https://www.goerie.com/news/20200717/child-abuse-in-pandemic-as-hospitals-see-more-severe-injuries-the-worst-is-yet-to-come> (accessed July 29, 2020).

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respective Contracted Providers and their subcontractors are actually adhering to the CPSL certification requirements. This specifically relates to obtaining assurance as to the sufficiency of each C&Y Agency's procedures for reviewing the Certifications of their Contracted Providers' employees and volunteers and their subcontractors (whose duties require them to come into direct contact with children) and taking appropriate corrective action when disqualifying incidents are identified. On August 31, 2020, DHS informed us that they began receiving the supplemental schedules (monitoring documentation) for Single Audits conducted for the fiscal years ended June 30, 2019. DHS further stated that, beginning in October, 2020, they plan to review these supplement schedules and each county's Corrective Action Plan (CAP) for CPSL adherence as a part of its on-site reviews of counties.

Finally, we note that in addition to following up with DHS on these issues, our Department will also reach out to the newly appointed Child Advocate Nicole Yancy and the new Council on Reform, as well as the Pennsylvania Senate and House of Representatives committee chairs focused on the protection of children and youth to ensure they are aware of our concerns.

<sup>i</sup> **Special Note:** In marked contrast to contracted foster care parents/providers and day treatment centers/child residential facilities, as well as 12 other types of facilities and programs, these C&Y Contracted Providers are not subject to annual licensure and an inspection process in accordance with the Human Services Code (Code). As noted in an earlier footnote, DHS recently made the candid statement that it lacks sufficient budgetary resources, leading to inadequate staffing, to provide for the licensure and inspection of these Contracted Providers.

Our Department understands and appreciates these budgetary difficulties and that it may not be practical, but it is definitely reasonable to have licensure and inspections under the Code for this very large population of these C&Y Agencies' Contracted Providers and their subcontractors. However, it is important to note that these children under the care of the Contracted Providers remain particularly vulnerable since the in-home services are sometimes provided outside the presence and view of others, which has been further aggravated by the current COVID-19 crisis.

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