



TREASURER

LANCASTER COUNTY

EXAMINATION REPORT OF LICENSE SALES

HUNTING - JULY 1, 2003 TO JUNE 30, 2007

FISHING AND DOG - JANUARY 1, 2004 TO DECEMBER 31, 2006

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Independent Auditor's Report

The Honorable Craig Ebersole
Treasurer
Lancaster County
Lancaster, PA 17608

We have examined the accompanying statements of receipts and disbursements (Statements) of the Treasurer, Lancaster County, Pennsylvania (County Officer), for the license period identified on the contents page, pursuant to the requirements of Section 401(d) of *The Fiscal Code*, 72 P.S. § 401(d). These Statements are the responsibility of the county office's management. Our responsibility is to express an opinion on these Statements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States. An examination includes examining, on a test basis, evidence supporting the Statements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

We are mandated by Section 401(d) of *The Fiscal Code* to audit the accounts of each county officer to determine whether all moneys collected on behalf of the Commonwealth have been correctly assessed, reported and promptly remitted. *Government Auditing Standards* issued by the Comptroller General of the United States include attestation engagements as a separate type of audit. An attestation engagement performed pursuant to *Government Auditing Standards* involves additional standards that exceed the standards provided by the American Institute of Certified Public Accountants. Accordingly, this attestation engagement complies with both *Government Auditing Standards* and Section 401(d) of *The Fiscal Code*.

Independent Auditor's Report (Continued)

In our opinion, the Statements referred to above present, in all material respects, the operations of the County Officer as it pertains to receipts made on behalf of the of the licensing agencies, for the license period identified on the contents page, in conformity with the criteria set forth in Note 1.

In accordance with *Government Auditing Standards*, we are required to report findings of deficiencies in internal control, violations of provisions of contracts or grant agreements, and abuse that are material to the Statements and any fraud and illegal acts that are more than inconsequential that come to our attention during our examination. We are also required to obtain the views of management on those matters. We performed our examination to express an opinion on whether the Statements are presented in accordance with the criteria described above and not for the purpose of expressing an opinion on the internal control over the Statements or on compliance and other matters; accordingly, we express no such opinions. The results of our examination disclosed no matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Pennsylvania Game Commission, Pennsylvania Fish and Boat Commission, Pennsylvania Department of Agriculture, and the County Officer and is not intended to be and should not be used by anyone other than these specified parties.

May 8, 2008

JACK WAGNER
Auditor General

TREASURER
LANCASTER COUNTY
HUNTING LICENSE SALES
STATEMENT OF RECEIPTS AND DISBURSEMENTS
LICENSE PERIOD ENDING JUNE 30, 2004

<u>License Type</u>	<u>Licenses Sold</u>	<u>License Value</u>	<u>Amount Due Game Commission</u>
Resident			
Adult	174	\$ 19.00	\$ 3,306.00
Junior	22	5.00	110.00
Junior combination	14	8.00	112.00
Senior	36	12.00	432.00
Replacements	7	5.00	35.00
Non-resident			
Adult	13	100.00	1,300.00
Junior	1	40.00	40.00
Archery			
Resident	69	15.00	1,035.00
Muzzleloaders			
Resident	67	10.00	670.00
Non-resident	1	20.00	20.00
Antlerless deer			
Resident	20,941	5.00	104,705.00
Resident landowners	3	5.00	15.00
Non-resident landowners	94	25.00	2,350.00
Armed forces	18	5.00	90.00
Disabled veterans	14	5.00	70.00
Replacements	30	5.00	150.00
Furtaker			
Adult resident	14	19.00	266.00
Senior resident	1	12.00	12.00
Migratory			
Resident	65	2.00	130.00
Non-resident	1	5.00	5.00
Bear			
Resident	41	15.00	615.00
Non-resident	3	35.00	105.00
Totals (Note 2)	<u>21,629</u>		<u>115,573.00</u>
Disbursements to Game Commission (Note 3)			(115,473.00)
Credits taken for licenses issued for Disabled Veterans and Senior Lifetime Hunt renewals			<u>(100.00)</u>
Balance due Game Commission (County) per settled reports (Note 4)			-
Examination adjustments			<u>-</u>
Adjusted balance due Game Commission (County) for the license period ending June 30, 2004			<u>\$ -</u>

Notes to the Statements of Receipts and Disbursements are an integral part of this report.

TREASURER
LANCASTER COUNTY
HUNTING LICENSE SALES
STATEMENT OF RECEIPTS AND DISBURSEMENTS
LICENSE PERIOD ENDING JUNE 30, 2005

<u>License Type</u>	<u>Licenses Sold</u>	<u>License Value</u>	<u>Amount Due Game Commission</u>
Resident			
Adult	169	\$ 19.00	\$ 3,211.00
Junior	21	5.00	105.00
Junior combination	9	8.00	72.00
Senior	33	12.00	396.00
Replacements	2	5.00	10.00
Military	24	1.00	24.00
Non-resident			
Adult	10	100.00	1,000.00
Seven day	1	30.00	30.00
Archery			
Resident	73	15.00	1,095.00
Non-resident	3	25.00	75.00
Muzzleloaders			
Resident	73	10.00	730.00
Non-resident	1	20.00	20.00
Replacements	2	5.00	10.00
Antlerless deer			
Resident	22,239	5.00	111,195.00
Non-resident landowners	127	25.00	3,175.00
Armed forces	20	5.00	100.00
Disabled veterans	15	5.00	75.00
Replacements	45	5.00	225.00
Furtaker			
Adult resident	16	19.00	304.00
Senior resident	1	12.00	12.00
Adult non-resident	2	80.00	160.00
Migratory			
Resident	75	2.00	150.00
Non-resident	1	5.00	5.00
Bear			
Resident	51	15.00	765.00
Non-resident	1	35.00	35.00
Totals (Note 2)	<u>23,014</u>		<u>122,979.00</u>
Disbursements to Game Commission (Note 3)			(122,867.00)
Credits taken for licenses issued for Disabled Veterans and Senior Lifetime Hunt renewals			<u>(112.00)</u>
Balance due Game Commission (County) per settled reports (Note 4)			-
Examination adjustments			<u>-</u>
Adjusted balance due Game Commission (County) for the license period ending June 30, 2005			<u>\$ -</u>

Notes to the Statements of Receipts and Disbursements are an integral part of this report.

TREASURER
LANCASTER COUNTY
HUNTING LICENSE SALES
STATEMENT OF RECEIPTS AND DISBURSEMENTS
LICENSE PERIOD ENDING JUNE 30, 2006

<u>License Type</u>	<u>Licenses Sold</u>	<u>License Value</u>	<u>Amount Due Game Commission</u>
Resident			
Adult	157	\$ 19.00	\$ 2,983.00
Junior	18	5.00	90.00
Junior combination	5	8.00	40.00
Senior	36	12.00	432.00
Replacements	6	5.00	30.00
Military	41	1.00	41.00
Non-resident			
Adult	9	100.00	900.00
Junior	1	40.00	40.00
Seven day	2	30.00	60.00
Archery			
Resident	70	15.00	1,050.00
Non-resident	1	25.00	25.00
Replacements	1	5.00	5.00
Muzzleloaders			
Resident	73	10.00	730.00
Non-resident	1	20.00	20.00
Antlerless deer			
Resident	19,587	5.00	97,935.00
Non-resident landowners	52	25.00	1,300.00
Armed forces	34	5.00	170.00
Disabled veterans	21	5.00	105.00
Replacements	30	5.00	150.00
Furtaker			
Adult resident	8	19.00	152.00
Senior resident	2	12.00	24.00
Migratory			
Resident	67	2.00	134.00
Bear			
Resident	46	15.00	690.00
Non-resident	4	35.00	140.00
Totals (Note 2)	<u>20,272</u>		<u>107,246.00</u>
Disbursements to Game Commission (Note 3)			(107,132.00)
Credits taken for licenses issued for Disabled Veterans and Senior Lifetime Hunt renewals			<u>(114.00)</u>
Balance due Game Commission (County) per settled reports (Note 4)			-
Examination adjustments			<u>-</u>
Adjusted balance due Game Commission (County) for the license period ending June 30, 2006			<u>\$ -</u>

Notes to the Statements of Receipts and Disbursements are an integral part of this report.

TREASURER
LANCASTER COUNTY
HUNTING LICENSE SALES
STATEMENT OF RECEIPTS AND DISBURSEMENTS
LICENSE PERIOD ENDING JUNE 30, 2007

<u>License Type</u>	<u>Licenses Sold</u>	<u>License Value</u>	<u>Amount Due Game Commission</u>
Resident			
Adult	151	\$ 19.00	\$ 2,869.00
Junior	26	5.00	130.00
Junior combination	2	8.00	16.00
Senior	28	12.00	336.00
Replacements	6	5.00	30.00
Military	27	1.00	27.00
Non-resident			
Adult	6	100.00	600.00
Junior	1	40.00	40.00
Archery			
Resident	78	15.00	1,170.00
Muzzleloaders			
Resident	80	10.00	800.00
Antlerless deer			
Resident	18,468	5.00	92,340.00
Non-resident landowners	102	25.00	2,550.00
Armed forces	22	5.00	110.00
Disabled veterans	19	5.00	95.00
Replacements	44	5.00	220.00
Furtaker			
Adult resident	11	19.00	209.00
Senior resident	1	12.00	12.00
Migratory			
Resident	70	2.00	140.00
Bear			
Resident	36	15.00	540.00
Non-resident	1	35.00	35.00
Totals (Note 2)	<u>19,179</u>		<u>102,269.00</u>
Disbursements to Game Commission (Note 3)			(102,166.00)
Credits taken for licenses issued for Disabled Veterans and Senior Lifetime Hunt renewals			<u>(103.00)</u>
Balance due Game Commission (County) per settled reports (Note 4)			-
Examination adjustments			<u>-</u>
Adjusted balance due Game Commission (County) for the license period ending June 30, 2007			<u>\$ -</u>

Notes to the Statements of Receipts and Disbursements are an integral part of this report.

TREASURER
LANCASTER COUNTY
FISHING LICENSE SALES
STATEMENT OF RECEIPTS AND DISBURSEMENTS
LICENSE PERIOD ENDING DECEMBER 31, 2004

<u>License Type</u>	<u>Licenses Sold</u>	<u>License Value</u>	<u>Amount Due Fish and Boat Commission</u>
Resident	97	\$ 16.25	\$ 1,576.25
Non-resident	2	34.25	68.50
Three day	1	14.25	14.25
Senior lifetime	242	15.25	3,690.50
Replacements	18	4.25	76.50
Trout/Salmon Stamp	295	5.00	1,475.00
	<hr/>		<hr/>
Totals (Note 2)	<u>655</u>		6,901.00
Disbursements to Fish and Boat Commission (Note 3)			<u>(6,901.00)</u>
Balance due Fish and Boat Commission (County) per settled reports (Note 4)			-
Examination adjustments			<u>-</u>
Adjusted balance due Fish and Boat Commission (County) for the license period ending December 31, 2004			<u>\$ -</u>

Notes to the Statements of Receipts and Disbursements are an integral part of this report.

TREASURER
LANCASTER COUNTY
FISHING LICENSE SALES
STATEMENT OF RECEIPTS AND DISBURSEMENTS
LICENSE PERIOD ENDING DECEMBER 31, 2005

<u>License Type</u>	<u>Licenses Sold</u>	<u>License Value</u>	<u>Amount Due Fish and Boat Commission</u>
Resident	117	\$ 21.00	\$ 2,457.00
Replacements	3	4.25	12.75
Senior resident	11	10.00	110.00
Non-resident	1	51.00	51.00
Seven day	2	33.00	66.00
Senior lifetime	177	50.00	8,850.00
Replacements	21	4.25	89.25
Lake Erie And Trout/Salmon Combo Stamp	16	14.00	224.00
Trout/Salmon Stamp	249	8.00	1,992.00
	<hr/>		<hr/>
Totals (Note 2)	<u>597</u>		13,852.00
Disbursements to Fish and Boat Commission (Note 3)			<u>(13,852.00)</u>
Balance due Fish and Boat Commission (County) per settled reports (Note 4)			-
Examination adjustments			<hr/> -
Adjusted balance due Fish and Boat Commission (County) for the license period ending December 31, 2005			<hr/> <u>\$ -</u>

Notes to the Statements of Receipts and Disbursements are an integral part of this report.

TREASURER
LANCASTER COUNTY
FISHING LICENSE SALES
STATEMENT OF RECEIPTS AND DISBURSEMENTS
LICENSE PERIOD ENDING DECEMBER 31, 2006

<u>License Type</u>	<u>Licenses Sold</u>	<u>License Value</u>	<u>Amount Due Fish and Boat Commission</u>
Resident	99	\$ 21.00	\$ 2,079.00
Senior resident	5	10.00	50.00
National Guard/Armed Forces	11	1.00	11.00
Non-resident	1	51.00	51.00
Seven day	1	33.00	33.00
Senior lifetime	143	50.00	7,150.00
Replacements	16	4.25	68.00
Lake Erie Stamp	4	8.00	32.00
Lake Erie And Trout/Salmon Combo Stamp	7	14.00	98.00
Trout/Salmon Stamp	227	8.00	1,816.00
Totals (Note 2)	<u>514</u>		11,388.00
Disbursements to Fish and Boat Commission (Note 3)			<u>(11,388.00)</u>
Balance due Fish and Boat Commission (County) per settled reports (Note 4)			-
Examination adjustments			<u>-</u>
Adjusted balance due Fish and Boat Commission (County) for the license period ending December 31, 2006			<u>\$ -</u>

Notes to the Statements of Receipts and Disbursements are an integral part of this report.

TREASURER
LANCASTER COUNTY
DOG LICENSE SALES
STATEMENT OF RECEIPTS AND DISBURSEMENTS
LICENSE PERIOD ENDING DECEMBER 31, 2004

<u>License Type</u>	<u>Licenses Sold</u>	<u>Amount Due Department of Agriculture</u>
Individual	33,701	\$ 190,019.00
Senior citizen	5,166	17,788.00
Lifetime	800	24,760.00
Duplicates	<u>9</u>	<u>45.00</u>
Totals (Note 2)	<u><u>39,676</u></u>	232,612.00
Disbursements to Department of Agriculture (Note 3)		<u>(232,612.00)</u>
Balance due Department of Agriculture (County) per settled reports (Note 4)		-
Examination adjustments		<u>-</u>
Adjusted balance due Department of Agriculture (County) for the license period ending December 31, 2004		<u><u>\$ -</u></u>

Notes to the Statements of Receipts and Disbursements are an integral part of this report.

TREASURER
LANCASTER COUNTY
DOG LICENSE SALES
STATEMENT OF RECEIPTS AND DISBURSEMENTS
LICENSE PERIOD ENDING DECEMBER 31, 2005

<u>License Type</u>	<u>Licenses Sold</u>	<u>Amount Due Department of Agriculture</u>
Individual	33,613	\$ 189,935.00
Senior citizen	5,397	18,419.00
Lifetime	1,020	31,510.00
Duplicates	<u>10</u>	<u>50.00</u>
Totals (Note 2)	<u>40,040</u>	239,914.00
Disbursements to Department of Agriculture (Note 3)		<u>(239,914.00)</u>
Balance due Department of Agriculture (County) per settled reports (Note 4)		-
Examination adjustments		<u>-</u>
Adjusted balance due Department of Agriculture (County) for the license period ending December 31, 2005		<u>\$ -</u>

Notes to the Statements of Receipts and Disbursements are an integral part of this report.

TREASURER
LANCASTER COUNTY
DOG LICENSE SALES
STATEMENT OF RECEIPTS AND DISBURSEMENTS
LICENSE PERIOD ENDING DECEMBER 31, 2006

<u>License Type</u>	<u>Licenses Sold</u>	<u>Amount Due Department of Agriculture</u>
Individual	31,796	\$ 179,136.00
Senior citizen	5,419	18,527.00
Lifetime	<u>1,366</u>	<u>42,160.00</u>
Totals (Note 2)	<u><u>38,581</u></u>	239,823.00
Disbursements to Department of Agriculture (Note 3)		<u>(239,823.00)</u>
Balance due Department of Agriculture (County) per settled reports (Note 4)		-
Examination adjustments		<u>-</u>
Adjusted balance due Department of Agriculture (County) for the license period ending December 31, 2006		<u><u>\$ -</u></u>

Notes to the Statements of Receipts and Disbursements are an integral part of this report.

TREASURER
LANCASTER COUNTY
NOTES TO THE STATEMENTS OF RECEIPTS AND DISBURSEMENTS
FOR THE HUNTING LICENSE PERIOD JULY 1, 2003 TO JUNE 30, 2007 AND FOR
THE FISHING AND DOG LICENSE PERIOD JANUARY 1, 2004 TO DECEMBER 31, 2006

1. Criteria

The Statements of Receipts and Disbursements (Statements) have been prepared in accordance with Section 401(d) of *The Fiscal Code*, 72 P.S § 401(d), which requires the Department of the Auditor General to determine whether all monies collected by all agents charged with assessing, appraising, or collecting license fees have been remitted properly to the licensing agencies.

The Statements were prepared in accordance with reporting requirements prescribed by the licensing agencies. Under this method, only the Commonwealth portion of cash receipts and disbursements are presented, revenues are recognized when received, and expenditures are recognized when paid.

The following schedule identifies the licensing agencies and the respective reporting period:

<u>License Type</u>	<u>Licensing Agency</u>	<u>License Period</u>
Hunting	Game Commission	July 1 to June 30
Fishing	Fish and Boat Commission	January 1 to December 31
Dog	Department of Agriculture	January 1 to December 31

With all of the license types listed above, there are licenses that are sold the month prior to the official license period beginning date. For our reporting purposes, these sales are included in the official first month of the license period.

2. Receipts

Receipts consist of monies collected on behalf of the licensing agency.

3. Disbursements

License proceeds are remitted to the various licensing agencies with monthly reports of sales.

4. Balance Due Licensing Agency (County) Per Settled Reports

This balance reflects the summary of monthly sales reports as settled by the appropriate licensing agency.

TREASURER
LANCASTER COUNTY
NOTES TO THE STATEMENTS OF RECEIPTS AND DISBURSEMENTS
FOR THE HUNTING LICENSE PERIOD JULY 1, 2003 TO JUNE 30, 2007 AND FOR
THE FISHING AND DOG LICENSE PERIOD JANUARY 1, 2004 TO DECEMBER 31, 2006

5. County Officers Serving During Examination Period

Gregory A. Sahd served as Treasurer during the hunting license period July 1, 2003 to December 31, 2003.

Craig A. Ebersole served as Treasurer during the hunting license period January 1, 2004 to June 30, 2007 and during the fishing and dog license period January 1, 2004 to December 31, 2006.

TREASURER
LANCASTER COUNTY
REPORT DISTRIBUTION
FOR THE HUNTING LICENSE PERIOD JULY 1, 2003 TO JUNE 30, 2007 AND FOR
THE FISHING AND DOG LICENSE PERIOD JANUARY 1, 2004 TO DECEMBER 31, 2006

This report was initially distributed to:

The Honorable Dennis C. Wolff
Secretary
Department of Agriculture

Ms. Mary DeLutis
Comptroller
Department of Agriculture

Dr. Douglas J. Austen
Executive Director
Fish and Boat Commission

Mr. Carl G. Roe
Executive Director
Pennsylvania Game Commission

Treasurer
Lancaster County
County Treasurer's Office
50 North Duke Street, Box 83480
Lancaster, PA 17608

The Honorable Craig A. Ebersole

Treasurer

The Honorable Dennis P. Stuckey

Controller

The Honorable Dick Shellenberger

Chairman of the Board of Commissioners

This report is a matter of public record. Copies of this report may be obtained from the Pennsylvania Department of the Auditor General, Office of Communications, 318 Finance Building, Harrisburg, PA 17120. To view this report online or to contact the Department of the Auditor General, please access our web site at www.auditorgen.state.pa.us.